

# Corporate Lending for Creatio Setup instruction



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## Add System users

Create users who will participate in the loan process and assign them the appropriate functional roles:

- Loan manager corporate
- Assessment department
- legal department
- Loan department
- Underwriter corporate
- Small Loan Committee
- Loan Committee
- Governing body
- Supervisory Board
- Loan Administrator

The screenshot displays the 'Functional roles' management interface. On the left, a list of roles is shown under 'All employees', with 'Loan manager corporate' selected. On the right, the configuration page for 'Loan manager corporate' is visible, showing the 'Name' field set to 'Loan manager corporate' and a navigation bar with 'ORGANIZATIONAL ROLES', 'USERS', and 'ACCESS RULES'. Below the navigation bar, there is a section for 'Organizational roles' with a plus sign and a menu icon.



# Set up the Consultation panel

1. Go to the [Client search settings].

**System setup**

- Languages
- Translation
- Lookups
- System settings
- Report setup
- Section wizard
- ML models
- Detail wizard
- Mobile application wizard
- Field masks configuration
- Client search settings

**Set up view**

- Workplace setup

2. Configure customer search fields, filter conditions, and display columns.

Account
What can I do for you? >
Creatio 8.0.4.1870

**Account**

Entity schema\*

Account

Process schema

Active

**Search fields** +

Name	Type	Reference Schema	Mask	Required
Name	Text			Yes

**Filters**

Actions ▾

- Name contains Name
- AND
- + Add condition

**Sorting**

**List setup**

Name

+



## Set up the Documents package

1. Fill in the dictionaries [Document category], [Document type] and [Document subtype].
2. Go to the [Documents] section [Document packages] view.

Documents

NEW DOCUMENT ACTION Document packages

<Start date> till <Due date> Owner Filters/folders Tag

What can I do for you? Creatio 8.0.4.1870 VIEW

This section has no records.

Add a new record to make it look prettier.

Learn more about this section from the Academy.

3. Create the documents package and fill in the display conditions.

To apply for a loan (Borrower)

SAVE CANCEL

Name\* To apply for a loan (Borrower)

Code LoanFinAppForming

Root entity Application

Filter entity catalog Legal entity app from

Detail view mode Borrower documents

Actions

Participant role = Borrower

AND

+ Add condition

Document subtype in document package + :

Document subtype	Document type	Document category	Required
Balance sheet	Financial document	Customer dossier	No
Registration certificate of company	Customer document	Customer dossier	No

What can I do for you? Creatio 8.0.4.1870



## Set up the Product

1. Go to the [Product] section.
2. Create a product for Business loans and Leasing.

Products

NEW PRODUCT ▾ ACTIONS ▾

- Product bundle ▸
- Finance accounts and investments ▸
- Insurance product ▸
- Loan services ▸
  - Personal and Consumer loans
  - Mortgages and Real Estate loans
  - Auto loans
  - Business loans and Leasing
- Bank cards ▸

Business loans and Leasing

Status: Current  
Start date: 01.12.2022

3. Choose Available for = Legal entity.
4. Add [Product details].
5. Fill [Product features] and [Conditions].

Loan services / Business loans and Leasing / Product detail

Start date\* 01.12.2022 End date

CUSTOMER PARAMETERS **PRODUCT FEATURES** CONDITIONS DOCUMENTS PACKAGE CONDITION CHANGE CRITERIA

Currency: Euro, US Dollar

ADD PARAMETER

6. Add in [Documents package] subtypes of documents by template.

Set up the details for the product Loan services / Business loans and Leasing

Start date\* 15.08.2022 End date

CUSTOMER PARAMETERS PRODUCT FEATURES CONDITIONS **DOCUMENTS PACKAGE** CONDITION CHANGE CRITERIA

Document subtype + : Add subtypes by template

Name	Required	Document subtype	Document type	Document category	View mode for detail...	Filtration ob...
For a loan application (Borrower)/Borrower documents/Profit and loss statement	No	Profit and loss statement	Financial dossier	Financial dossier	Borrower documents	Legal entity app from
For a loan application (Borrower)/Borrower documents/Certificate of state registration of a legal entity	Yes	Certificate of state registration of a legal entity	Clients dossier	Clients dossier	Borrower documents	Legal entity app from
For a loan application (Borrower)/Borrower documents/Cash flow statement	No	Cash flow statement	Financial dossier	Financial dossier	Borrower documents	Legal entity app from
For a loan application (Borrower)/Borrower documents/Identification document of the head or authorized person	Yes	Identification document of the head or authorized person	Clients dossier	Clients dossier	Borrower documents	Legal entity app from
For a loan application (Borrower)/Borrower documents/Certificate of state registration of a legal entity	Yes	Certificate of state registration of a legal entity	Clients dossier	Clients dossier	Guarantor documents	Legal entity app from



## Set up the Consideration route

1. Go to the [Lookups] section. Choose Consideration route lookup.

Participation type of service in route	Created by	Created on	Modified by	Modified on
Consideration route	Supervisor	18.07.2022 5:59 PM	Supervisor	23.12.2022 6:22 PM
Status of consideration route	Supervisor	18.07.2022 5:59 PM	Supervisor	23.12.2022 6:22 PM

2. Create the needed count of routes and fill in the services participation involved in the consideration of the application.

Name\* Main route (load, assessment)  
Code 1  
Description Main consideration route includes: loan, legal, assessment departments

Services participation in consideration routes + :

Service	Position ^	Participation type of service in route	Does not affect route
Legal department	0	Participation by condition	Yes
Loan department	1	Always participating	No
Assessment department	1	Always participating	No



## Set up the Matrix of limits and authorities

Specify the authorities that approve the draft decision on the loan transaction in the [Project] directory and their approval limits.

1. Go to the [Lookups] section. Choose Committees lookup.

Lookups What can I do for you? > **Creatio** 8.0.4.1870 VIEW ▾

**NEW** **CLOSE** **ACTIONS ▾**

Committees

Filters/folders ▾

Name	Description	Min amount ▾	Max amount
Governing body		1,000,000.01	999,999,999,999.00
Credit committee		200,000.01	1,000,000.00
Small credit committee		100,000.01	200,000.00
Underwriter		0.00	999,999,999,999.00

2. Create the needed count of committees that approve the draft decision on the loan.
3. Fill in approval limits and the participants of committee.

Credit committee What can I do for you? > **Creatio** 8.0.4.1870

**CLOSE** **ACTIONS ▾**

Name\* Credit committee

Min amount 200,000.01 Max amount 1,000,000.00

Department Branch

Consideration level 2

**Roles in committee** + ^ ▾ ⋮

Committee role	Committee	Position
Chairman of committee	Credit committee	0
Participant	Credit committee	1

**Committee Officer** + ⋮

Committee	Role	Employee
Credit committee	Participant	Elon Musk
Credit committee	Chairman of committee	Steve Wozniak